

I. ANNUAL WORK PLAN: PUBLIC PULSE PROJECT (00060569)

Year: 2013

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Amount
<p>Output 1 (6) biannual "Public Pulse" Reports prepared and published. Indicators: Number of biannual "Public Pulse" Reports prepared and published, number of surveys held</p> <p>Baseline: No regular reports on Public Opinions related to democratization and development issues published in Kosovo. Target: Three (3) "Public Pulse" Reports prepared and published with disaggregated gender data</p> <p>Gender Marker 1 Rationale: All indicators of PP will provide gender disaggregated data. By disaggregated data, report presents opinion of both genders. Related to all 8 points of UNDP 8 PA & Global Gender Equality Strategy (GES): by presenting situation Public Pulse complies with GES in all focus areas accordingly</p> <p>Related CP outcome: An effective and responsive civil service established at central and municipal levels</p>	<p>List activity results and associated actions of output 1</p> <p>1. Preparation of questionnaire.</p> <p>1.1 The questionnaire will be based on previous Public Pulse questionnaire in order to continue to track the same indicators a small portion of the questionnaire will be changed in order to accommodate developmental issues which emerge during the implementation phase.</p> <p>1.2 Questions will be formulated in gender sensitive manner to highlight issues faced by females and males</p>					UNDP	USAID & UNDP	
	<p>2. Opinion poll.</p> <p>2.1 Opinion poll will be conducted with representative sample for Kosovo population and it will be large enough to provide reliable data for three subs samples: K-Albanian, K-Serbs and other non-Serb minorities, including man and woman</p>	X				UNDP	USAID	\$ 17,000

	<p>2.2 Opinion poll will be conducted in the first quarter of the year Jan-Feb.</p> <p>2.3 For project cycle a total of six opinion polls will be conducted</p> <p>3. Preparation and publication of fast facts for opinion poll results</p> <p>3.1 A brief summary of key indicators disaggregated by gender will be presented in short report of 8-9 pages and will be presented to public in short period after the completion of survey research.</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>UNDP</p>	<p>UNDP</p>	<p>UNDP</p>	<p>71400-Contractual Services - Individual (Statistician)</p> <p>70000-Running Cost (Office cost)</p> <p>71400-Contractual Services - Individual</p>	<p>\$ 19,200</p> <p>\$ 8,000</p> <p>\$ 10,200</p>
	<p>4. Preparation and publication of Public Pulse Reports.</p> <p>4.1 Draft the reports which will be composed of two parts: standard part which will be the shorter version of previous Reports and thematic chapter for in-depth analysis of pertinent developmental issue as reported by demographic groups as well as man and woman</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>UNDP</p>	<p>UNDP</p>	<p>UNDP</p>	<p>61100-Salary Costs - NP Staff (National Programme analyst - 40%)</p>	<p>\$ 11,400</p>
	<p>4.2 Publish the reports on biannually basis, each covering a period of six months.</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>UNDP</p>	<p>UNDP</p>	<p>UNDP</p>	<p>71400-Contractual Services - Individual (Officer)</p> <p>74200-Audio Print Prod Costs (Writing)</p> <p>74200-Audio Visual Prod Costs (Advocacy-Promotion and Distribution)</p> <p>74200-Audio Visual Prod Costs (Translations)</p>	<p>\$ 10,200</p> <p>\$ 9,000</p> <p>\$ 5,000</p> <p>\$ 3,600</p>

		X	X			UNDP	UNDP	USAID	74200-Audio Print Prod Costs (Editing)	Visual Costs	\$ 1,800
		X	X						74200-Audio Print Prod Costs (Design and Printing)	Visual Costs	\$ 6,000
Total Activity 1											
2	List activity results and associated actions of output 2	X	X	X		UNDP		USAID	72100-Contractual Services-Companies (Trainings - Action Paper)		\$ 20,726
	1. Biannual Peer Review Committee meetings										
	1.1 Peer review Committee will have biannual meetings in order to select and recommend the targeted line-ministry or institution which will be included into the follow-up analysis and development of Action Paper										
	1.2 Monitor the implementation of the Action Papers.	X	X			UNDP		USAID			
	2. Preparation of the Action Plan.	X	X			UNDP		UNDP	71300-Local Consultants (Focus groups and other research)		\$ 4,000
	2.1 Project team will work with the selected staff from public or governmental institution on analysis of research and data and development of Action Paper through gender responsive manner										
	3. Follow up discussions.	X	X			UNDP		USAID	71300-Local Consultants (Follow up research and action)		\$ 8,400
	3.1 The project will organize periodical follow-up discussions to review progress of actions identified in the action paper by the selected institution.										
	4. Reports and Concepts										
	4.1 Deliver final Project Report to				X	UNDP	X	USAID	74200-Audio Print Prod Costs (Advocacy-Promotion)	Visual Costs	\$ 5,000

the 4.2 Work on the preparation of new concept note and project documents 4.3 Project Evaluation Report	<i>Donor</i>						and Distribution)	
							74100-Professional Services	\$ 5,000
							75700- Training, Workshops and Confer (Evaluation Report)	\$ 5,000
Total Activity 2								\$ 48,126
TOTAL								\$ 149,526

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Name:

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Submitted by the Project Manager

Cleared by the H. of Cluster or Of-in-Charge

Cleared by Gender
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Approved by
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Date:

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